

M1 Student Checklist

Things to do before beginning classes in August!

Apply for financial aid:

*March 1, 2023 priority consideration deadline for need-based aid

- Complete the Free Application for Federal Student Aid online at studentaid.gov
 - *If applying for need-based aid, include parent information!
- Complete and submit the [Financial Aid Request Form](#)
 - *If applying for need-based aid:
 - Complete and submit the [Application for Need-Based Aid](#)
 - For divorced/separated parents: submit the [Non Custodial Need-Based Aid Application](#)
 - Submit copies of you and your parents 2021 Federal Tax Documents:
 - 1040 Tax Return
 - All Schedules
 - W2's
 - Didn't file taxes? [Complete the Non-Filing statement](#)
 - Request the [IRS Verification of Non-Filing Letter](#)
 - Does your [parent need to file a non-filing form](#)?
 - Monitor your financial aid eligibility requirements on the portal for missing or incomplete items

Once you receive your financial aid offer:

*Complete this list at least two weeks before classes start

- View your offer on the student portal
- Accept your offer on the student portal

Review [Cost of Attendance](#), August 2023 to May 2024

- Consider Summer 2024 budget
- Complete Entrance Counseling online at studentaid.gov
- Complete a Master Promissory Note (MPN) for each type of loan:
 - Unsubsidized Loan at studentaid.gov
 - Grad PLUS Loan at studentaid.gov

Final Steps:

*Begin this list at least two weeks prior to the first day of classes

- Schedule a one-on-one counseling session with a financial aid advisor
 - *must be completed by the end of the first semester. An **email will be sent in June** inviting you to make appointments.

If you have accepted more than the cost of tuition:

- [Set up your direct deposit account for refunds](#), through the eBill¹
- Complete [online student authorizations](#) through the student portal². Read these carefully.
- If you have your own health insurance, submit [Student Health Insurance Plan \(SHIP\) waiver](#) by deadline³
- If you have a requirement on your portal to submit the [Sibling Verification](#), please do so by October 1

¹ Student account eBill's are administered by the GW Student Accounts Office: sao@gwu.edu, or 202-994-7350

² Online Authorizations are administered by the GW Student Accounts Office

³ SHIP is administered through the GW Colonial Health Center, <https://healthcenter.gwu.edu/health-insurance>